



REES

# WOOD

*REES Qualifications | December 2022*



# THANK YOU

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December 6, 2022

REES is pleased to present our qualifications to Wood. At REES, we are focused on building lasting relationships. We invite you to review these examples of our work. We also encourage you to speak with our clients to understand our commitment to quality design and client service. We appreciate your consideration and are happy to answer any questions that you may have.

Warm regards,

**ALLAN R. PARR**  
AIA, LEED AP

*Chief Executive Officer*

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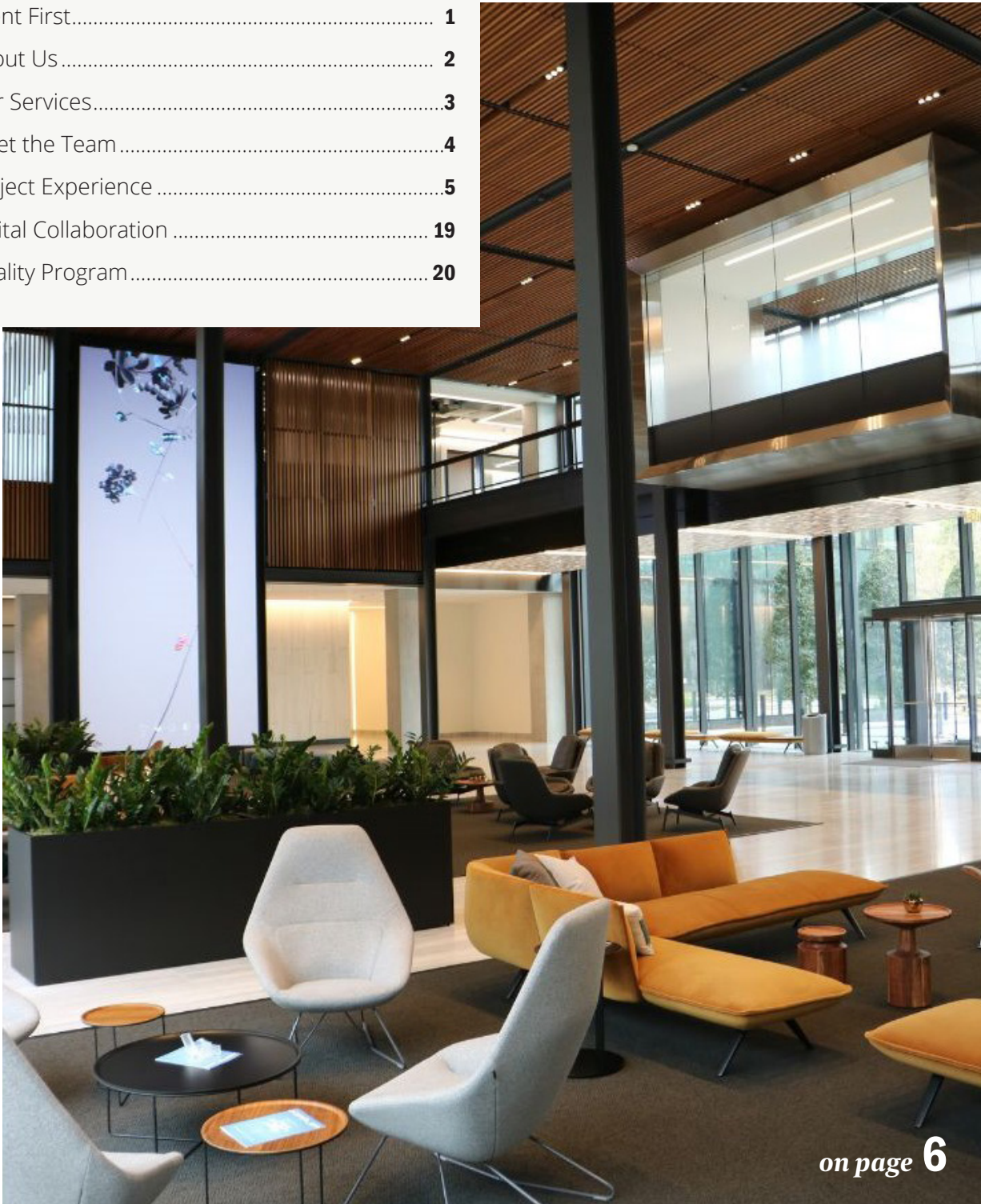




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It sounds simple, “put our clients first”. But we’re shocked by stories of working with architects who didn’t listen, weren’t responsive and assigned inexperienced staff. REES is focused on your success and every facet of our process is tailored for you and your project.

# WE PUT OUR CLIENTS FIRST

## RELATIONSHIP

Every client has a **direct relationship with a REES Principal** who monitors the team’s performance and coaches the project team to assure expectations are met or exceeded at all phases. Your REES Principal maintains regular contact with you and solicits feedback on our performance, constantly looking for opportunities to raise the bar.

## ACCOUNTABILITY

**We take ownership of our work and engage consultants who do the same.** When problems arise, we quickly develop effective solutions. No diversion, no wasted energy. When you hire REES, you hire professionals who work as a team to achieve your goals and vision.

## TEAM CONTINUITY

The **continuity of key team members is critical** to the success of any project. This is a key principle that never gets lost or forgotten in our process. We maintain continuity of key personnel from Programming to Planning to Design to Documentation and throughout Construction.

## QUALITY ASSURANCE

**Every project is assigned a Quality Control Officer who performs an independent review of the work** and ensures that all checklists and procedures have been completed by the project team, including consultants. Quality is essential to the process from initial Programming through Construction and independently reviewed at each phase.

## COST AND SCHEDULE CONTROLS

We **focus on Budget and Schedule planning at the earliest stages** of your project. REES tracks the team’s adherence to Budget and Schedule at all stages of design and we review and update both at team meetings. REES works closely with your General Contractor or Construction Manager to track and manage costs at all phases.

## WARRANTY REVIEW

**At REES, we follow up to understand building performance over time.** We include an 11 month warranty review and post occupancy evaluation to assure that any deficiencies are resolved before warranties expire, but don’t expect to wait 11 months to see us again. We stay in touch!



# ABOUT OUR FIRM



We are dedicated to delivering exceptional design solutions. As a mid-sized architecture, planning and interior design firm, REES offers the highly specialized resources you can't get at a smaller firm and the personalized service you can't get from a big firm. We collaborate with you to deliver solutions that enrich lives and help organizations thrive.



## PERSONNEL RESOURCES

We are a firm of 56 professionals. We employ 27 architects, 7 interior designers, 13 production staff members, 9 administrative staff.

## PROJECT TYPES

We work in complex markets where architecture is essential to our client's business including:

**CORPORATE COMMERCIAL**  
**HEALTHCARE**  
**SENIOR LIVING**



## OFFICE ADDRESS

**HOUSTON OFFICE**  
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Tel: 713.988.7337  
houston@rees.com

## DALLAS OFFICE

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Dallas, TX 75207  
Tel: 214.522.7337  
dallas@rees.com

## OKLAHOMA CITY OFFICE

9211 Lake Hefner Parkway  
Suite 300  
Oklahoma City, OK 73120  
Tel: 405.942.7337  
okc@rees.com



## RECENT RECOGNITION

**SOLOMON ANDREW LAYTON -  
FIRM OF THE YEAR**  
2022; AIA Central Oklahoma

**BEST IN CITY CENTER HOUSTON -  
HEWLETT PACKARD ENTERPRISE**  
2022; IIDA Texas Oklahoma Chapter

**BEST IN CITY CENTER -  
CAMP TRIVERA**  
2021; IIDA Texas Oklahoma Chapter

**BEST HIGH TECH AND  
LABORATORY BUILDING - KFOR  
HEADQUARTERS**  
2020; PCI

**CLUBHOUSE OF THE YEAR - TEXAS  
RANGERS GOLF CLUB**  
2021; Golf, Inc.

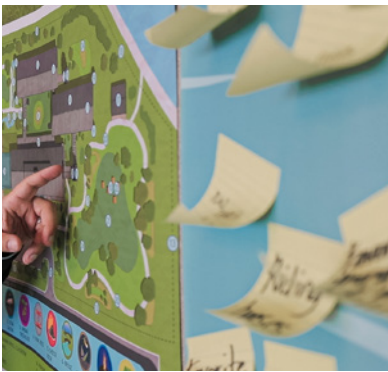
# OUR SERVICES



## ARCHITECTURE

Architecture is at the core of what we do. Our full-range architectural services include conceptual design, schematic design, design development and construction documentation. We help you define your vision and turn it into reality.

*Design-Build - Visualization -  
Value Engineering*



## PLANNING

Planning is how we help define the goals for your project. We collaborate with you to determine what type of building or space you will need to meet your goals. We use exercises like visual listening and gaming to figure out the details. We also determine code circulation and financial requirements for your project.

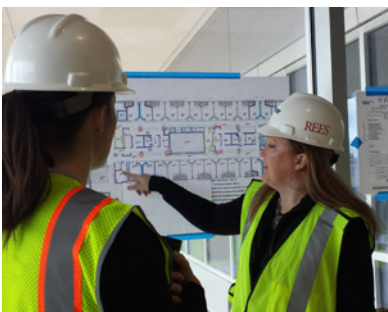
*Master Plans - Feasibility Studies - Site Planning - Change Management - ADA and Code Compliance - LEED and Sustainable - Design Project Planning - Cost Control*



## INTERIOR DESIGN

Interior design is how people will experience your space. Our designers create innovative spaces that are more efficient, stimulate interaction and elevate your brand.

*Interior Architecture - Workplace Strategy  
Furniture, Fixture and Finish Selections  
Equipment Planning and Systems Integration*



## CONSTRUCTION ADMINISTRATION

Your project team will follow your project through design to the end of construction. We monitor scheduling and budget to meet your project's needs. We keep a clear line of communication with contractors and the project team to ensure proper design execution.



# MEET THE TEAM

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## **ALLAN PARR, AIA, LEED AP - PRINCIPAL IN CHARGE**

Allan has experience in virtually all aspects of real estate and facility management operations. His experience spans the areas of corporate and hospitality architectural design, interior design, engineering management, workplace consulting, real estate strategy and facility management. Allan understands what clients want from architects because he spent more than a decade managing real estate projects for a major corporate portfolio.



## **JOE NILLES, AIA - PROJECT MANAGER**

Joe's 35 years of practice have been in the management, planning, and design of major projects with significant experience both domestically and internationally. His projects respond to both the needs of user groups and staff members, as well as the realities of administrative budgets and schedules. Joe specializes in serving large organizations whose processes and needs are highly specialized and technical.



## **DANIEL WILLIAMS, ACP - DESIGN AND VISUALIZATION SPECIALIST**

Daniel's interest in architecture came from a desire to do something that yields a tangible result. As a Autodesk Certified, visualization specialist in our Houston office, Daniel develops intangible design ideas and complicated floorplans into comprehensible, inspiring 3D renderings and animations. He loves to work his way through the design process, collaborating with coworkers and clients to create a successful project.



## **JIM BESGROVE, IIDA, LEED AP - INTERIOR DESIGN LEADER**

Jim possesses more than 24 years of proven experience in corporate, hospitality, and senior living architecture and interior design. His eye for design and team player mentality allows him to work collaboratively with you to develop creative design solutions that fit your organization's goals. Our clients love his ability to create remarkable spaces that emphasize guest comfort and staff functionality.



## **AMANDA MCGLOTHLIN - INTERIOR DESIGN**

Amanda has more than 10 years experience helping clients walk through the full interior design process from concept to construction. She believes design is a living process and her goal is to deliver dynamic ideas with a thoughtful, detail oriented approach. Amanda has worked on a wide variety of projects including corporate offices, hospitality, retail and healthcare.



## **CHRIS JOHNSTON, CSI, CDT, CCA - QUALITY CONTROL**

Chris took drafting classes through high school and worked construction during the summer months. When choosing a profession, he wanted to take those skills to the next level. Chris started his career at REES more than 30 years ago as an intern. He specializes in specifications and construction administration, making him a valuable asset on every project. He is proud of the high level of quality he and his teams deliver and believes one of the greatest compliments is a repeat client.



# PROJECT EXPERIENCE





## World Headquarters

Hewlett Packard Enterprise

*Houston, Texas*

After flooding impacted the Hewlett Packard Enterprise Houston campus multiple times, it was time for a move. REES programmed, planned and provided early conceptual design for the campus' core and shell. Working closely with the developer, REES represented HPE through the development process. As HPE's architect, REES designed the interior office space, technical product development, data center, headquarters functions and amenity spaces. The 446,000-square-foot facility in City Place offers a variety of workspaces to improve employee productivity and support an "edge to office" flexible work environment. A spectacular, threestory lobby links the project's two towers and provides views of the exterior courtyard. The customer experience center includes sophisticated conference space, an immersive theater and outdoor dining terrace. The new campus brings world class amenities, vibrant design elements, inclusive work areas and state of the art product development capabilities to an inspiring new location.



### RECOGNITION

#### **BEST IN CITY CENTER HOUSTON**

2022; IIDA Texas Oklahoma Chapter

#### **LANDMARK AWARD: BEST HEADQUARTERS MOVE**

2022; Houston Business Journal

#### **LANDMARK AWARD: PROJECT LEASE WINNER**

2019; Houston Business Journal

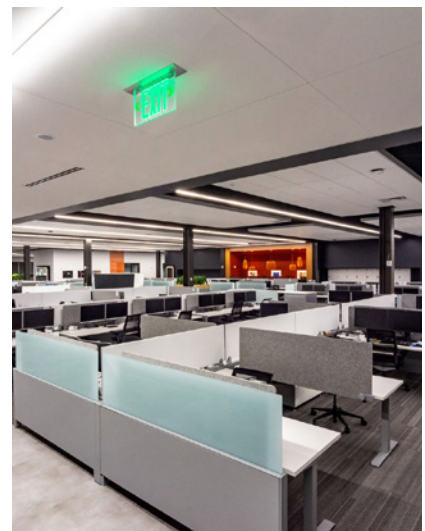




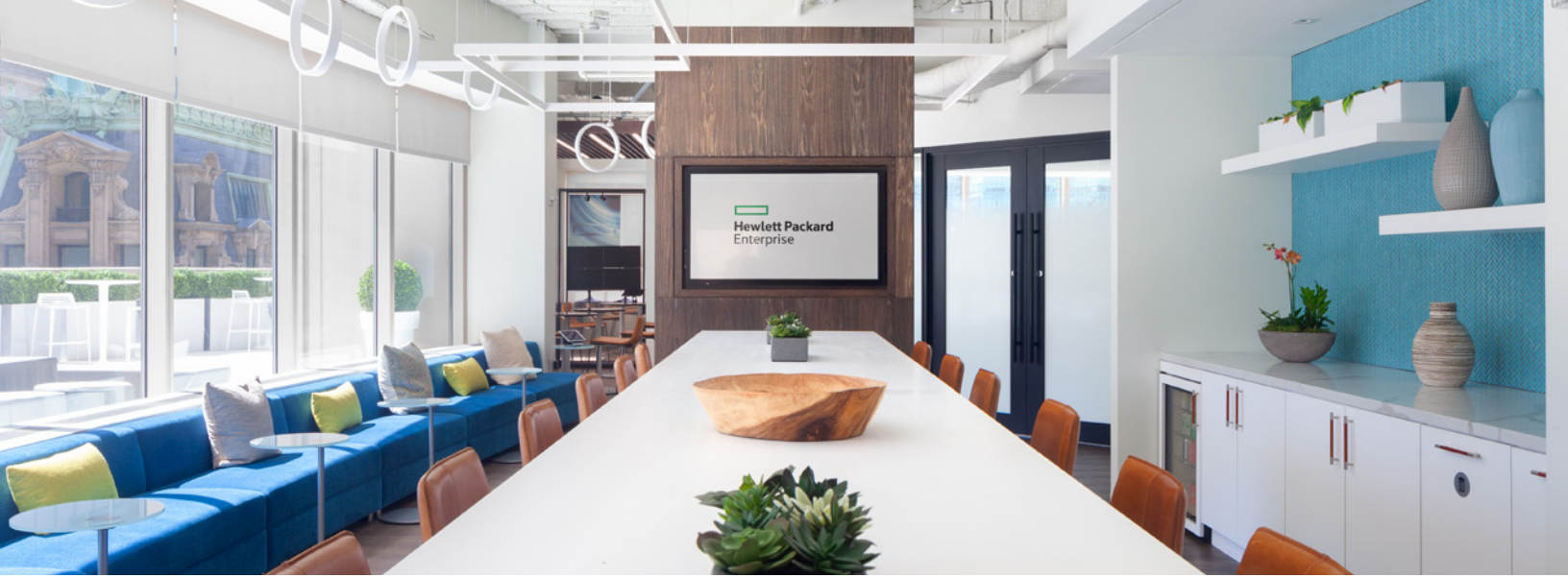
## Corporate Office Consolidation

Hewlett Packard Enterprise  
*Roseville, California*

Wanting to update an aging building, Hewlett Packard Enterprise looked to REES to help consolidate part of its sales team onto a single floor. Using repurposed furniture and knocking down several walls, REES retrofitted an outdated and confined workspace to modernize the space, support a variety of work styles and encourage collaboration. Carefully curated furniture nooks, noise-cancelling focus pods and private conference rooms accommodate different work styles. Dispersed along the periphery of the assigned workstations, noise-cancelling focus pods provide employees a place for private conversations and phone calls. The employee lounge and breakroom offers a modern space conducive to both private conversations and informal group gatherings.







## Executive Briefing Center

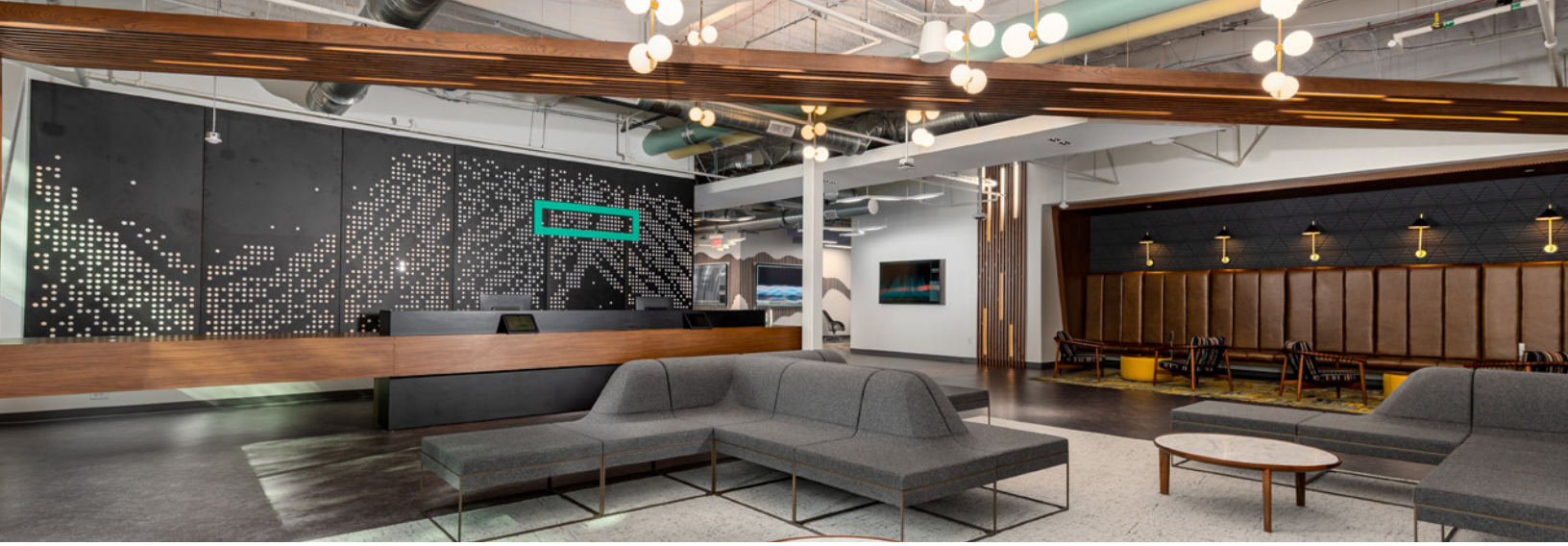
Hewlett Packard Enterprise

*New York City, New York*

Hewlett Packard Enterprise asked REES to help create a modern, collaborative executive briefing center. We designed a two-floor, 6,500-square-foot space. One floor houses the executive briefing center and the other floor holds administrative offices. A variety of collaborative zones and conference spaces provide an environment for strategic discussions. Special emphasis was placed on interactive technology to encourage engagement during customer visits. A branded color palette pairs with unique furniture and fixture selections to create an amazing experience, reflecting HPE's innovative products. Ample glass and minimal walls make every space feel spacious.







## Innovation Lab, Office and Training Floor Consolidation

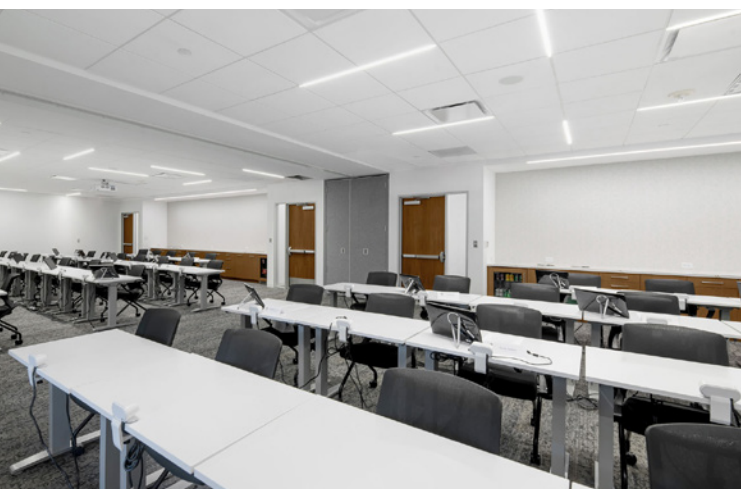
Hewlett Packard Enterprise

*Alpharetta, Georgia*

Hewlett Packard Enterprise needed to relocate several of its workspaces. The 68,000-square-foot renovation consolidated onto one floor plate an innovation lab, training facility, 140 employee workstations, conference space, collaborative work rooms, employees lounges and a new customer engagement center. Hewlett Packard Enterprise wanted the design to be industrial, modern and welcoming. The exposed ceilings, innovative light fixtures and concrete-inspired floors provide an industrial warehouse look while wood accents are warm and inviting. Repurposed furniture and an overstock of carpet from a previous project were incorporated and used through out the space.





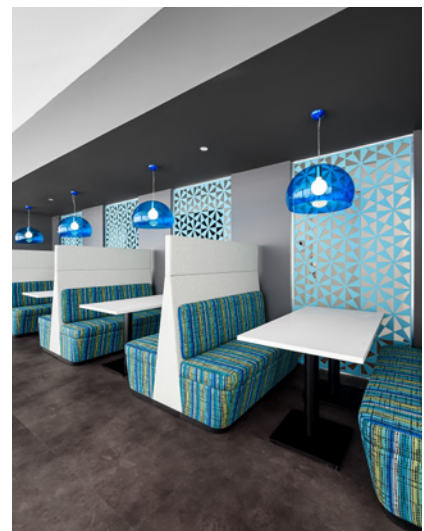


## Corporate Office Interior Fit-Out

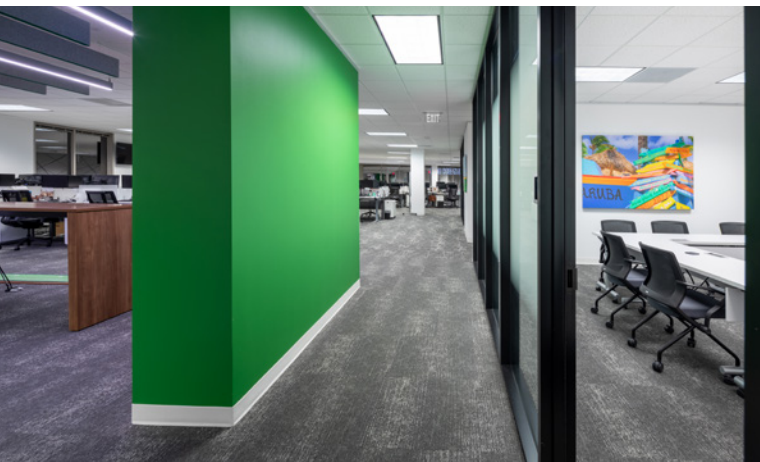
Goosehead Insurance

*Westlake, Texas*

Goosehead Insurance's headquarters needed to better reflect the young company's culture. REES worked within two of Goosehead's existing offices to design an energetic workplace and training center for staff. The first building includes a 20,000-square-foot training center and a renovation of four additional floors. In the second building, REES designed a 22,000-square-foot open office with a variety of breakout areas for collaboration. Vibrant finishes and furniture create intentional, unique areas. Our team worked within a short timeline, completing the project before Goosehead's first training event in the new center.





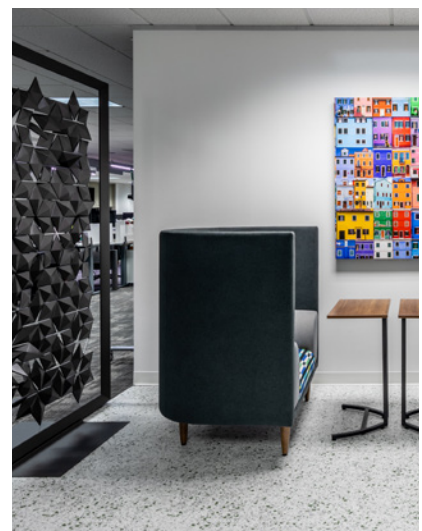


## Corporate Office Interior Build Out

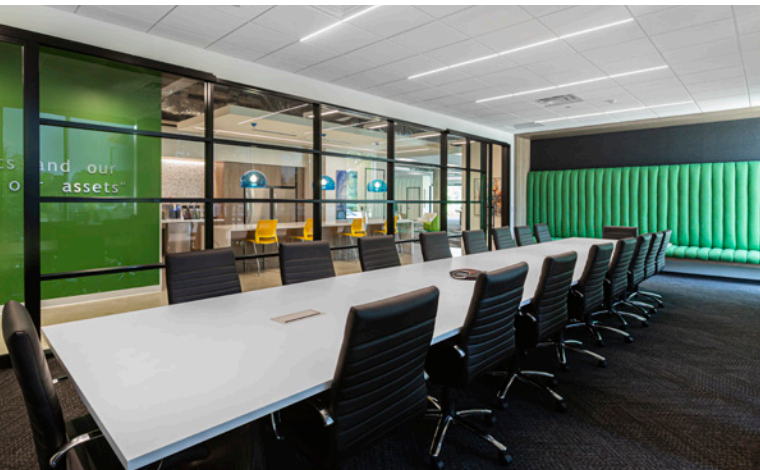
Goosehead Insurance

*The Woodlands, Texas*

Goosehead Insurance experienced rapid growth and needed to expand their sales department within the Houston-area market. Fostering a collaborative work environment is important to Goosehead's corporate culture. REES helped them design a flexible office catering to a variety of work styles. This 10,000-square-foot interior buildout features conversational furniture nooks, private focus pods for small informal meetings and flexible conference rooms for large gatherings or training sessions. The social hub of the office, the game room, is partitioned by a dynamic wall featuring geometric tiles that can be flipped manually. Vibrant colors, textured fabrics and bold patterns add a youthful energy to the space.







## Corporate Office Interior Fit-Out

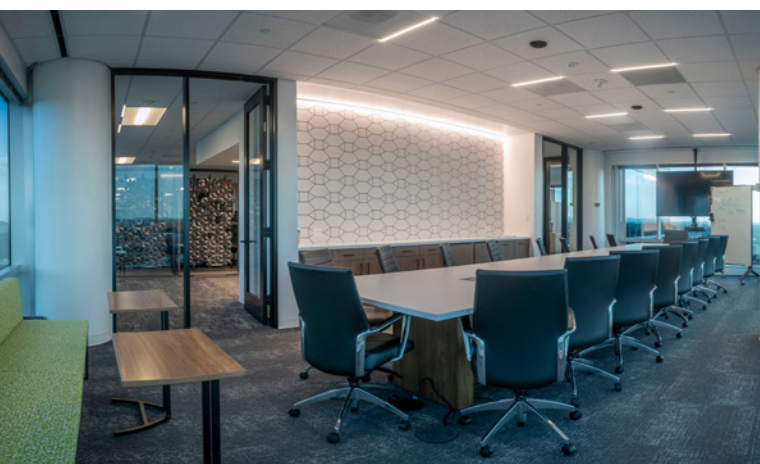
Goosehead Insurance

*Fort Worth, Texas*

Goosehead was in need of a new office location to support their expanding business. REES completed an interior fit-out of an 8,000-square-foot office space. Our team worked within a limited budget and tight timeline while maintaining the design's quality. Designers reimagined Goosehead's old office style into a fresh design with modern features and materials to attract the company's growing number of young employees. The open-office concept features an exposed ceiling, bright pops of color and ample natural light throughout the space.







## Corporate Office Interior Build Out

Goosehead Insurance

*San Antonio, Texas*

Goosehead Insurance needed to expand the sales department at their San Antonio office due to the rapid growth. REES completed a tenant improvement project for the entire seventh floor of Goosehead's office. To reflect their work culture, Goosehead needed a youthful space, filled with flexible workspaces. The new 22,000-square-foot-space includes Directors Offices, one-on-one rooms, large and medium conference rooms, a cafe, mother's room, IT/server room, storage spaces, mail room, reception, copy stations and 150 plus benching workstations. Wall art draws inspiration from local monuments, giving an artistic ode to the San Antonio River Walk.







## Corporate Headquarters

Micro Focus

*Sunnyvale, California*

Micro Focus needed an attractive, new office to welcome customers and engage employees. REES designed a two-story, 100,000-square-foot workplace on a short schedule. A mix of informal and formal collaboration areas are included throughout the space, including a larger work café on one floor and smaller work café on the other. Furniture selections aimed to blend residential comfort with a commercial edge to create a hospitable and modern atmosphere. A branded wall fixture in the open lobby stretches through both floors, making an instant impression on guests.







## Corporate Office

HoganTaylor

*Oklahoma City, Oklahoma*

HoganTaylor's former office was too far from their clientele and too small for their growing practice. With the move, HoganTaylor also asked REES to help transition to a more open and collaborative office environment. After a series of test fits, our designers created the right mix of open and private offices for their team. A variety of focus, team and conference rooms give flexibility for meetings of all sizes. The design balances residential and commercial elements to create a relaxed environment. The balcony serves as an additional breakout space allowing employees and clients enjoy the vibrancy of downtown Oklahoma City.





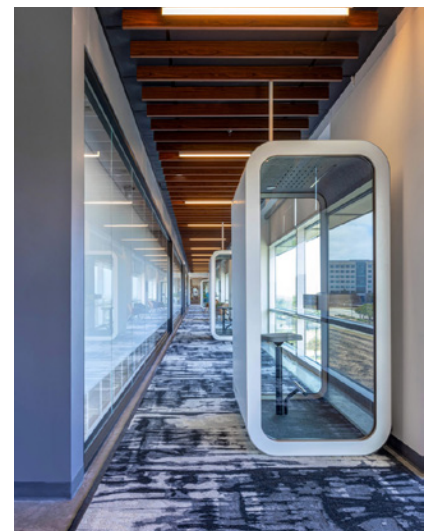


## Corporate Office Consolidation

Hewlett Packard Enterprise

*Plano, Texas*

Hewlett Packard Enterprise needed to consolidate its sales team onto a single floor plate. REES retrofitted an underutilized floor to increase capacity, accommodate different work styles and encourage collaboration. Gamification technology was added to the perimeter of the core sales room allowing the sales team to track live sales calls in real time. Dispersed throughout the floor are noise-canceling focus pods allowing employees a place for private conversations and phone calls. Three unused training rooms were re-imagined into subdivided, bench-style office neighborhoods offering nooks for breakout meetings and impromptu collaborations. Several other areas were repurposed into breakout conference rooms featuring textured and brightly-colored felt wall coverings. Vibrant furniture, modern textiles and patterned carpeting helps energize the space.







## Office Floor Renovation

Hewlett Packard Enterprise

*Alpharetta, Georgia*

Hewlett Packard Enterprise sought to repurpose a full floor at their Alpharetta campus to increase productivity and better utilize their space. REES responded with a design that provides neighborhood centers for specific departments to ease cross-functional collaboration. The layout is specialized for mobile workers without dedicated desk spaces. It provides 150 more seats than requested. It's also tech-friendly with various electrical and data capabilities including pop-up outlets on tables. The plan also added a single traditional conference room for formal meetings.







## Corporate Office Consolidation

Micro Focus

*Fort Collins, Colorado*

In order to consolidate multiple offices, Micro Focus needed space for 270 employees. REES designed a 28,300-square-foot open office to promote flexibility and collaboration. Decorative film coats glass-enclosed rooms allowing light to enter without sacrificing privacy. A tech-friendly neighborhood center along with focus and team rooms promote cross-functional collaboration and team activities. A variety of desking styles, including sit-stand desks in the free address space help prevent repetitive layouts. REES' efficient design provided 50 additional workspaces than the client requested, perfect for future growth.





# DIGITAL COLLABORATION

## HOW WE WORK

REES works with clients across the country so digital collaboration is a daily part of how we work.

### EASY CONNECTIONS

When a question comes up, your project manager is just a call, text or email away. If you need to review a document or photo, any of our team members can start a quick screen share. In addition, our team is able to work remotely from home or while traveling.

### DIGITAL DESIGN REVIEW

Our clients often prefer to hold design review meetings online so their team can participate from multiple locations. We can review your project layout, interior selections and renderings virtually.

### VISUALIZATION

Renderings and project walk-throughs help us communicate about the direction of the design. By having an in-house visualization team, we can rapidly update the design and show you the results. Often we'll share our REVIT model on-screen and make updates in real time during the meeting to ensure we capture your feedback.

### TOOLS

Part of our initial discussions will be understanding how your team prefers to work. We then adapt our processes to fit you. If you don't have a preference, we'll recommend the following tools:

- Conference Calls and Online Meetings - Microsoft Teams
- Design Software - Autodesk REVIT
- Design Document Management - Autodesk BIM Collaborate Pro
- Sharing Large Files - ShareFile

### DATA SECURITY

Your projects are vital to your organization and we understand the importance of keeping the related data secure. We conduct regular audits of our technology infrastructure and security. For data stored in the cloud, we've selected top tier providers with a reputation for security. We also maintain business continuity plans and back-ups of all project and business critical data.



# QUALITY PROGRAM

## OUR COMMITMENT TO YOU

The REES mission is to deliver exceptional design solutions in an environment that is client focused, innovative, creative and collaborative. To achieve our mission, we recognize that our work is our reputation. To hold ourselves accountable to our clients and each other, REES has created a Quality Program.



### REES' QUALITY PROGRAM HAS THREE MAIN ELEMENTS:

**Quality Assurance** is the way we do our work. This stage of our quality process happens during the design phases of our projects. Our project managers, architects and designers each have guidelines that they use to ensure projects meet our standards.

**Quality Control** is the process for reviewing our work before it is delivered to clients. Every project at REES goes through our Quality Control process before final construction documents are delivered to you. This process includes a senior member of our team who hasn't been closely involved with the production of the documents, reviewing every drawing for accuracy and meeting our quality standards. Much like a proofreader for a written document, this person ensures that our documents meet our high-quality standards.

**Quality Improvement** is how we take lessons learned and apply them to future projects. At the end of each project our team reviews our work and identifies any areas for improvement on future projects. We then share these opportunities with the rest of the team so all of our clients benefit from our continual improvement.

Your Principal-In-Charge will check in on a monthly basis to determine your overall satisfaction. This keeps the lines of communication open and gives you a built-in opportunity to tell us how we can better meet your needs.

We will follow up with you 90 days after occupancy to make sure your project is performing as planned.



# CREATING PLACES YOU WANT TO BE

## HOUSTON

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The Woodlands, Texas 77380  
713.988.7337

## OKLAHOMA CITY

9211 Lake Hefner Parkway, Suite 300  
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